

CURRICULUMVITAE

Name: C Teja Sree

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PROFILE SUMMARY:

- ❖ Maintaining Fiscal year variants & Posting periods, Tolerance groups, Document types, and number ranges.
- ❖ Configuring account groups for customers and vendors creating number ranges and assign to vendor and customers, defining tolerances vendors and customers.
- ❖ Configuration for special general ledger transactions like down payment made/received.
- ❖ Created LSMW for uploading GL master, Customer master, Vendor master, Asset master
- ❖ Dunning procedure configuration.
- ❖ Special G/L indicators configuration
- ❖ Configuration of Terms of Payment.
- ❖ Automatic payment program, APP.
- ❖ Cross company transactions.
- ❖ Input tax, output tax, withholding tax
- ❖ Defining chart of accounts
- ❖ Creating G/L accounts
- ❖ Maintaining fiscal year variants & posting periods, tolerance groups, Document types and numbers ranges

Career Objective:

- ❖ Seeking a challenging opportunity in an organization to excel and grow along with the organization by utilizing my knowledge and acquired skills towards fulfillment of organizational vision.

TECHNICAL SKILLS:

- Extensive knowledge in **MS office, Tally ERP 9, typing**
- Expert with Sap Skills: **Enterprise Structure Global Settings, General ledgers Accounting**
- Exposure in: **Accounts receivable & Accounts payable**
- Extensive knowledge in **Taxation, integrations**

Work Responsibilities:

- ✓ understanding the business requirement of the organization
- ✓ Preparation of Blueprint for implementing the project.
- ✓ Implementation of the project.
- ✓ Validate the reports requirements
- ✓ Validate any changes in customizing.
- ✓ Provide training to end-user.
- ✓ Sort out day-to-day queries of end users.
- ✓ Enhancement of the SAP for the end users based on requirements.

Educational Credentials:

- ✓ Bachelor Degree B.com (CA) SDHR Degree and Pg College 2023. **8.28%**
- ✓ INTERMEDIATE SPW Junior College 2020. **4.70%**
- ✓ SSC ZP High School 2018. **8.2%**

Projects Undertaken:

Project: working on SUPER BADGES FROM TRAILHEAD The salesforce is to build apps, that are relevant to the Hands -on Training, project.

Technologies: Sap Fico, Global Setting, General Lead accounting Accounts payable

Project Role: Sales force developer

Responsibilities:

- Attend meetings with the client.
- Gather Information on their current business processes and prepare a document.
- Gather information on their business requirements and prepare.
- Data Mapping-Mapping the source data element for each data element in the target environment.
- Gap Analysis-finding the gap between As-Is and To-Be processes.
- Document requirements gathered during workshops which is nothing but Business Blueprint.
- Functional testing and Integration Testing.
- Configure Global settings and Enterprise structure settings.
- Configure G/L, A/P, A/R, and Asset Accounting.
- Prepare End user training Document.
- Prepare workflow which is nothing but a sequence of business processes flow to complete the project within defined scope, budget and time.
- Production support after the product goes Live

Strengths:

- Assertive at work and maintain effective work.
- Dedication with Hard Working.
- Willingness to learn & adapt new technology.
- Problem-solving and decision-making.

Personal Details:

Name : C Teja Sree
Date of Birth : 09 July 2003
Gender : Female
Marital Status: UN Married
Nationality : Indian
Father Name : C Bali Reddy
Present Address: Anantapur dist. 513561 **Ph: 8125908580**

Declaration:

I hereby declare that above details are true to the best of my knowledge.

Place: Anantapur

C Teja Sree